

Meeting Date:	October 13, 2021
Meeting Name:	October Board of Governors Meeting
Attendees:	Will Fisher, Lance Brown, Kiersten Washle, Steve Tafone, Drew Brown, Will Cunningham, Dan Diorio, Lucas Rowe, Will Tang, Eric Edman, Tim Driscoll
Distribution:	Officers, Board of Governors, Committee Chairs

Item No.	Item Description	Action/Resp.
1.0	Opening Remarks	Will C.
1.1	Welcome and introductions	
2.0	Old Business	
2.1	Approve August & September Meeting Minutes Tabled	BOG/Officers
2.2	Update of Fiscal Budget for This Year Approved in September – N/A	Lucas R.
2.3	Treasurer's Report Financial reports are on Basecamp. Aug. report shows BoA to Chase transition. Society is depositing our membership proceeds in BoA. Need to get that changed to Chase. \$15/mo maintenance charge	Lucas R.
2.4	Update Website Refer to 2.5	Liz D.
2.5	Newsletter <ul style="list-style-type: none"> Get info on meeting 2 weeks before meeting time Date/time, location/medium, presenter, topic, whether PDH approved Will F will send info for PDH approval, which adds to required time 	Allison G.
2.6	Chapter Opportunity Fund	William C. / Vineet N.
2.7	Product Show Refer to separate agenda from Eric Still looking for venue: <ul style="list-style-type: none"> Reviewed detailed contract for Marriott Quincy. Similar amenities to Lantana, higher cost. Single day setup. Reviewed quote for Lombardo's Randolph. Small elevator. Hall on level 2. Probably wouldn't support seminars (maybe only one at a time). Local 103 also under consideration. Eric/Lucas send SurveyMonkey to prospective tenants Status of related gatherings: <ul style="list-style-type: none"> January 2022 ASHRAE Winter Conference (Las Vegas) – most committees will be virtual ASPE not doing a product show prior to April 2022. No action taken on committing to a location.	Eric E. / Amy G.
2.8	Auditing Committee <ul style="list-style-type: none"> Do we not have to do this as we have a private auditor? Tabled 	Lucas R.
2.9	BOG/Officers to watch Sexual Harassment Prevention videos. See links: https://www.youtube.com/watch?v=sL7LwBsV9bM https://www.youtube.com/watch?v=1za7gs9S2H0 Let Will C. know when you have watched videos.	BOG / Officers
2.10	Last Year Sponsor Funds for RP – Is this handled for our sponsors for tax purposes? Tabled	Lucas R. / Will F.
2.11	Government Affairs – need a chair. RVC may help us find someone with their contacts.	William C.

2.12	Future Meetings – a couple of potential topics. Want to review with group. January – Will C. February – Eric	William C.
2.13	Security <ul style="list-style-type: none"> • Everyone to review attached PowerPoint from Society • Boston chapter website currently is http instead of https. We should be https as we are currently not secure. Will C to reach out to Liz	BOG/Officers
2.14	YEA Axe Throwing Event <ul style="list-style-type: none"> • Review event • Approval of food and bar bills. See attached email. Chase can't provide payment immediately except with Zelle \$2000 previously authorized by BOG, Additional expense approved unanimously.	Matt H. / Gage Foley
2.15	Other Volunteers <ul style="list-style-type: none"> • See attached email from grad student Tammy. May make a good Co-Chair for SA. • Any other people? 	William C.
3.0	New Business	
3.1	Attendance – Drew needs to become a member of ASHRAE so he can be appointed committee chair	Drew B.
3.2	Chapter Technology Transfer Committee (CTTC) Presentations have been approved for October.	Will F.
3.3	Government Affair Committee (GAC)	TBD
3.4	Historian	Eric E.
3.5	Honors & Awards Topic for next month: Hall of Fame nominations	Bob P.
3.6	Membership Promotion (MP)	Kiersten W. / Tim D.
3.7	Newsletter Articles for Nov. newsletter are due 10/26	Allison G.
3.8	Nominating	Bob P.
3.9	Professional Development PDH approved for tonight's seminar	Will F.
3.10	Publicity	Liz D.
3.11	Refrigeration	Steven T.
3.12	Research Promotion (RP)	Vineet N.
3.13	Sustainability <ul style="list-style-type: none"> • Establish a committee Kiersten nominated and approved	TBD/Kiersten W.
3.14	Special Events	Amy G.
3.15	Student Activities (SA)	Steve R.
3.16	Website	Liz D.
3.17	Diversity in ASHRAE (DiA)	
3.18	Young Engineers in ASHRAE (YEA)	
3.19	Golf Committee – Need to form a committee <ul style="list-style-type: none"> • Date in calendar 5/16/22 • Price has been raised from \$15,250 to \$21,600 total. May need to consider upping the foursome price. • New location if this is too much? Tabled	TBD
3.20	November 16 th Meeting	Lucas R.
3.21	Not used	

3.22	Presidential Award of Excellence (PAOE) ▶ Chapter Operations Par: 1200 Min Points: 600 Total Points: 375 ▶ Chapter Technology Transfer Par: 1050 Min Points: 550 Total Points: 0 ▶ Communications Par: 700 Min Points: 300 Total Points: 50 ▶ Government Affairs Par: 1000 Min Points: 500 Total Points: 0 ▶ Historical Par: 300 Min Points: 100 Total Points: 440 ▶ Membership Promotion Par: 1600 Min Points: 1000 Total Points: 600 ▶ RP Par: 1050 Min Points: 800 Total Points: 120 ▶ Student Activities Par: 800 Min Points: 500 Total Points: 100 ▶ Young Engineers in ASHRAE Par: 800 Min Points: 300 Total Points: 650	Committee chairs, please update your PAOE numbers. Early updates will earn you bonus points
4.0	Other Business	
4.1	Gordon Sharp was made a Fellow, ASHRAE	Eric E.
5.0	Adjournment Meeting adjourned at 5:35	William C.

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