



ASHRAE – Boston Chapter Board of Governors

Meeting Minutes

Meeting Date:	February 15, 2022
Meeting Name:	February Board of Governors Meeting
Attendees:	Vineet Nair, Lance Brown, Deanna Adkison, Dan Diorio, Lucas Rowe, Steve Tafone, Will Fisher, Tim Driscoll, Bob Persechini, Allison Guttadauro, Josephine Wendroth, Matt Hallock, Amy Gephardt Note: Will Cunningham was unavailable due to a family emergency; Vineet led the meeting.
Distribution:	Officers, Board of Governors, Committee Chairs

Item No.	Item Description	Action/Resp.
1.0	Opening Remarks	Will C.
1.1	Welcome and introductions	
2.0	Old Business	
2.1	Treasurer’s Report – on Basecamp	Lucas R.
2.2	BOG/Officers to watch Sexual Harassment Prevention videos Will to inventory who has completed	BOG / Officers
2.3	YEA / DIA Webinar <ul style="list-style-type: none"> Review event 	Matt H. / Gage Foley
3.0	New Business	
3.1	Attendance Last month 17 registered, 17 attended	Drew B.
3.2	Chapter Technology Transfer Committee (CTTC) – No updates	Will F.
3.3	Government Affair Committee (GAC) – Chair not in attendance	Mallory
3.4	Historian – No updates	Eric E.
3.5	Honors & Awards – Anan Seth was going to receive an award, passed away Bob will note in upcoming newsletter what awards are available	Bob P.
3.6	Membership Promotion (MP) Announce new members at meetings (PAOE points for MP) Spotlight new member in each newsletter	Kiersten W. / Tim D.
3.7	Newsletter Allison will send updated email 2/16 for due date (in lieu of 2/15) Combine March and April newsletter due to early March meeting date (3/2)	Allison G.
3.8	Nominating Need 5 voting members per chapter bylaws, in addition to chair. Not getting applicants for positions. Only requirement is to be an ASHRAE member (associate or full). Officers/chairs are required to be Member grade.	Bob P.

3.9	Professional Development – Will will confirm we are up to date getting meetings approved	Will F.
3.10	Publicity – chair not in attendance	Liz D.
3.11	Refrigeration – no updates	Steven T.
3.12	Research Promotion (RP) – no updates; we already exceeded our goal for the year	Vineet N.
3.13	Sustainability – Establish a committee Chair not in attendance	Kiersten W.
3.14	Special Events – no updates	Amy G.
3.15	Student Activities (SA) – Chair not in attendance	Steve R.
3.16	Website – Chair not in attendance	Liz D.
3.17	Diversity in ASHRAE (DiA) – Chair not in attendance (Deanna will check with Erica for update)	Erica N.
3.18	Young Engineers in ASHRAE (YEA) <ul style="list-style-type: none"> • Transferring chair from Gage to Matt • Matt will check with Gage on whether another event is needed this year 	Matt H. / Gage Foley
3.19	Golf Committee <ul style="list-style-type: none"> • Price has been raised from \$15,250 to \$21,600 total • Foursome price raised from \$1000 to \$1100 (sponsorship prices raised \$100 as well) • Freebies/gift that is given out – have selected • Photographer on board • Working with Granite Links on logistics 	Trevor Jones / Ben Almond
3.20	March Meeting – Virtual meeting, hosted by AEE. Refer to February newsletter or meeting details. No PDHs. Allison will share announcement info and AEE online registration link with Liz for the website. Meeting March 2.	Allison G.
3.21	Employer Recognition <ul style="list-style-type: none"> • Recognition of companies with the most active members • Recognition at what venue? April meeting, golf outing, September meeting? TBD. • How many companies? Approx. 5. • Deanna/Dan review old notes from last time done (~2016). Deanna remembers plaques. • Mine membership list – Vineet • Revisit in March 	William C.
3.22	Presidential Award of Excellence (PAOE)	Committee chairs, please update your PAOE numbers.

	<ul style="list-style-type: none"> ▶ Chapter Operations Par: 1200 Min Points: 600 Total Points: 1900 ▼ Chapter Technology Transfer Par: 1050 Min Points: 550 Total Points: 800 ▶ Communications Par: 700 Min Points: 300 Total Points: 150 ▶ Government Affairs Par: 1000 Min Points: 500 Total Points: 50 ▶ Historical Par: 300 Min Points: 100 Total Points: 440 ▶ Membership Promotion Par: 1600 Min Points: 1000 Total Points: 1050 ▶ RP Par: 1050 Min Points: 800 Total Points: 1750 ▶ Student Activities Par: 800 Min Points: 500 Total Points: 400 ▶ Young Engineers in ASHRAE Par: 800 Min Points: 300 Total Points: 925 	Chairs and officers should have access to make updates	Early updates will earn you bonus points
4.0	Other Business		
4.1	Sister Chapter with Ireland <ul style="list-style-type: none"> • David Black expressed interest from Bob P.'s office Bob P. locate email that initiated this item Deanna partially shared the history on this item (revisit next month)		Will C.
4.2	April meeting – 4/12 (product show date) – Membership Promotion Location: reserve Embassy Suites, inquire with other locations (pipefitter's union in Dorchester, Fort Point room) Topic: Advanced Pumping Strategies. Speaker: Bill Reed from Urell		Lucas R.
4.3	September meeting in person – target restoration of pre-pandemic attendance		Allison G.
4.4	Email aliases – many bounce backs or not going to right recipient: GAC, nom, etc. Will F forwarded his observations to Vineet/Will C		Vineet N.
4.5	Sponsorships How many available? Per website: 1 Platinum, 2 Gold, 6 Silver Schedule a sponsor recognition event – discuss at next meeting May combine with installation of officers, free “table” for each sponsor – align with sponsorship application Preference for outdoor, maybe early June		Will C.
4.6	Announcement – Liz and Allison not continuing positions next year – vacancies to fill		
5.0	Adjournment		Vineet N.
	Meeting adjourned at 5:40 PM		

Position	EmailAlias	EmailAddress	First Name	Last Name	
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