



Board Meeting Agenda 2023-24

Date of Meeting: February 6th, 2024

Location: Virtual

Name	Position Held	E-mail	Attendance
Will Fisher	President	wfisher@fiainc.com	X
Lance Brown	President-Elect, RP Chair	lbrown@akfgroup.com	X
Lucas Rowe	Vice President, CTTC Chair	lrowe@accuspecinc.com	X
Kellie Sacco	Secretary	kelliemsacco@rtforbes.com	X
Catie Ball	Treasurer	Catie.Ball@trane.com	
Will Tang	BOG (21-24)	n1iq3ag8@duck.com	X
Kasey Boxleitner	BOG (21-24)	Kasey.Boxleitner@trane.com	x
Deanna Adkison	BOG (21-24), Nominating	dadkison@f-t.com	X
Drew Brown	BOG (21-24), Attendance Chair	dbrown@fiainc.com	
Dan Diorio	BOG (22-25), Nominating	dan.diorio@bc.edu	
	BOG (22-25)		
Matt Hallock	BOG (22-25), YEA Chair	mhallock@apav.com	x
Josephine Wendroth	BOG (22-25), Newsletter Editor, MP Co-Chair	jwendroth@cmta.com	X
Allison Guttadauro	BOG (23-26)	allison@trumbullcampbell.com	X
Ben Pignatelli	BOG (23-26), GAC Chair	bpignatelli@energy-solution.com	X
Tim Driscoll	BOG (23-26), MP Co-Chair	timothydriscoll@siemens.com	
Vineet Nair	BOG (23-26)	vineet.nair@crbgroup.com	x
Bob Persechini	Nominating & Honors/Awards Chair	bob.persechini@nv5.com	x
Eric Edman	Historian	eedman@brplusa.com	C
Ben Kleine-Kracht	Webmaster & Communications Chair	benkk@cmta.com	
Steven Tafone	Refrigeration Subcommittee Chair	stafone@suffolk.com	X
Noah Stevens	SA & Scholarship Chair	Noah.Stevens@arup.com	
Mathew Halley	Sustainability Chair	mhalley@buckleyonline.com	X
Kevin Doty	Professional Development Chair	kevin.doty@victaulic.com	
	DEI Chair		

Additional Attendees:

Sarah Maston		Society Treasurer
Enrica Galasso	X	Government Affairs
Dean Lees	X	Sustainability
Mary Kandaras		YEA
Grace White	X	Student Activities

Steve Sill	X	DRC
Cam Fisher	X	
Mike Coulang		

Item No.	Item Description	Action/Resp.
1.0	Opening Remarks	Will F.
1.1	Welcome and Introductions <ul style="list-style-type: none"> Starting with the statement on Code of Ethics Meeting Meeting minutes Winter Conference 	
2.0	Old Business <ul style="list-style-type: none"> BOG (22-25) Open <ul style="list-style-type: none"> Fill by appointment - Noah Stevens Need to fill DEI spot 	
2.1	Treasurer's Report <ul style="list-style-type: none"> Catie to upload report to basecamp Catie to update budget 	Catie B.
3.0	New Business <ul style="list-style-type: none"> ASHRAE CT - HVAC Design Level I and II training March 4-8 	
3.1	Attendance <ul style="list-style-type: none"> Drew has purchased the new printer 	Drew B.
3.2	Chapter Technology Transfer Committee (CTTC) <ul style="list-style-type: none"> Feb meeting - Keith Shore March - AEE joint meeting - Waltham April - Product Show 	Lucas
3.3	Government Affairs Committee (GAC) <ul style="list-style-type: none"> Looking for articles for the news letter Working on a day on the hill Enrica and Ben Artorius to discuss what they did in NY 	Ben P.
3.4	Historian <ul style="list-style-type: none"> No Updates 	Eric E.
3.5	Honors & Awards <ul style="list-style-type: none"> Boston Chapter members to receive awards - update next meeting CMTA won award for Liberty Mutual 	Bob P./ Dan D.
3.6	Membership Promotion (MP) <ul style="list-style-type: none"> No updates 	Tim D./ Josephine
3.7	Newsletter <ul style="list-style-type: none"> Newsletter to come out at the end of the week (Thursday) 	Josephine W.
3.8	Nominating <ul style="list-style-type: none"> Form Nomination Committee - Bob to make recommendations - no updates Recruit next year - need to fill BOG and Secretary spot 	Bob P.
3.10	Publicity <ul style="list-style-type: none"> Need a LinkedIn/Announcement for February Meeting <ul style="list-style-type: none"> Will to post and share for email blast 	Ben K.

3.11	Refrigeration <ul style="list-style-type: none"> No update 	Steven T.
3.12	Research Promotion (RP) <ul style="list-style-type: none"> Next Donation in March – propose next meeting 	Lance B.
3.13	Sustainability <ul style="list-style-type: none"> Looking into potential speakers 	Matt & Dean
3.14	Special Events <ul style="list-style-type: none"> Product Show Update <ul style="list-style-type: none"> Need to sign contract with _ creations Registration to open 2/7/2024 Booth registration – increase cost for each booth by \$100 – influenced by the additional cost to the Marriott this year. Total cost per booth \$1200 – each additional booth \$1100 Seminars – same schedule as last year, 3 sessions looking for speakers. Potential topics – changes to energy and building codes, decarbonization (Vineet looking into past speakers at other shows). AI speaker confirmed Adding ASHRAE update/presentation – looking for BOG members interested 	Vineet
3.15	Student Activities (SA) <ul style="list-style-type: none"> WPI competition – meeting this week to discuss involvement with ASHRAE and funding of the trip – to be updated next month (Noah) Wentworth and MIT having their first student events this month. Wentworth submitted budget for \$1000 stipend – Grace motion to approve up to \$1000 – second by Lance. Motion passes Bluehills Technical – closing this year with three graduating students looking for 150 hour work requirement (Eric E.) Eric to connect teacher to everyone 	Noah S.
3.16	Website <ul style="list-style-type: none"> No update 	Ben K.
3.17	Diversity in ASHRAE (DEI) <ul style="list-style-type: none"> 	Open
3.18	Young Engineers in ASHRAE (YEA) <ul style="list-style-type: none"> Looking to have some type of social event 	Matt H.
3.19	Golf Committee <ul style="list-style-type: none"> Looking for Subcommittee – advertise in Newsletter – currently Cam Fisher, Matt Halley, Looking into jackets for event gift Need volunteers day of 	Matt H.
3.20	CRC (2026) <ul style="list-style-type: none"> Vineet reached out to hotels in the Seaport 	
3.21	Employer Recognition <ul style="list-style-type: none"> Looking to recognize employers 	Tim D. /Josephine W. /Vineet
3.22	Product Guide <ul style="list-style-type: none"> RepGuide.co Update/Sample- still waiting on sample Lance received sample Results from survey, not much interest with hard copy. Lance to outline arrangement on publisher of product guide 	Lance B.
3.23	Sponsorship	Bob P.

	<ul style="list-style-type: none"> • 21 sponsors currently (6 gold, 14 silver,) HTS would like to be the platinum sponsor – requesting multiple logos. Matt Halley makes motion to allow one logos – Matt Hallock seconds – motion passes 	
3.22	Presidential Award of Excellence (PAOE) Update	Committee Chairs
4.0	<ul style="list-style-type: none"> • Other Business 	
4.1	Motions <ul style="list-style-type: none"> • Proposed By Lance Brown <ul style="list-style-type: none"> ○ Increase the per-conference stipend to \$1,500. ○ Eligibility: VP, President-elect, President, Past President, as follows: once in a pre-presidential year and once during/after the presidential year. ○ Do not donate unused stipends to RP. ○ No more than 3 stipends granted in a budget cycle. 	
4.2	Volunteers - Need to fill DEI, BOG 22-25, and 24-25 Secretary	
4.3	Chapter Assessment •	
4.4	Event Calendar • Potential change in location for installation of officers	Officers / Chairs
5.0	Adjournment •	Will F.
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