



**Board Meeting Agenda 2023-24**

**Date of Meeting:** April 30<sup>th</sup>, 2024

**Location:** Virtual

Name	Position Held	E-mail	Attendance
Will Fisher	President	wfisher@fiainc.com	Y
Lance Brown	President-Elect, RP Chair	lbrown@akfgroup.com	Y
Lucas Rowe	Vice President, CTTC Chair	lrowe@accuspecinc.com	Y
Kellie Sacco	Secretary	kelliemsacco@rtforbes.com	Y
Catie Ball	Treasurer	Catie.Ball@trane.com	Y
Will Tang	BOG (21-24)	n1iq3ag8@duck.com	
Kasey Boxleitner	BOG (21-24)	Kasey.Boxleitner@trane.com	Y
Deanna Adkison	BOG (21-24), Nominating	dadkison@f-t.com	
Drew Brown	BOG (21-24), Attendance Chair	dbrown@fiainc.com	Y
Dan Diorio	BOG (22-25), Nominating	dan.diorio@bc.edu	Y
Noah Stevens	BOG (22-25), SA & Scholarship Chair	Noah.Stevens@arup.com	
Matt Hallock	BOG (22-25), YEA Chair	mhallock@apav.com	Y
Josephine Wendroth	BOG (22-25), Newsletter Editor, MP Co-Chair	jwendroth@cmta.com	
Allison Guttadauro	BOG (23-26)	allison@trumbullcampbell.com	
Ben Pignatelli	BOG (23-26), GAC Chair	bpignatelli@energy-solution.com	
Tim Driscoll	BOG (23-26), MP Co-Chair	timothydriscoll@siemens.com	
Vineet Nair	BOG (23-26)	vineet.nair@crbgroup.com	
Bob Persechini	Nominating & Honors/Awards Chair	bob.persechini@nv5.com	Y
Eric Edman	Historian	eedman@brplusa.com	Y
Ben Kleine-Kracht	Webmaster & Communications Chair	benkk@cmta.com	Y
Steven Tafone	Refrigeration Subcommittee Chair	stafone@suffolk.com	Y
Mathew Halley	Sustainability Chair	mhalley@buckleyonline.com	
Kevin Doty	Professional Development Chair	kevin.doty@victaulic.com	
	DEI Chair		

**Additional Attendees:**

Sarah Maston		Society Treasurer
Enrica Galasso	Y	Government Affairs
Dean Lees		Sustainability
Mary Kandaras		YEA
Grace White	Y	Student Activities

Steve Sill	Y	DRC
Cam Fisher		
Mike Coulangs		
John Maw		

Item No.	Item Description	Action/Resp.									
1.0	<b>Opening Remarks</b>	Will F.									
1.1	Welcome and Introductions <ul style="list-style-type: none"> <li>Starting with the statement on Code of Ethics Meeting</li> <li>Meeting minutes</li> </ul>										
2.0	<b>Old Business</b> <ul style="list-style-type: none"> <li><b>Need to fill DEI spot – Deanna Adkison -Interim</b></li> </ul>										
2.1	Treasurer’s Report – <i>brief discussion on funds available and possible investment opportunities. To be reviewed with 2024-2025 budget.</i>	Catie B.									
3.0	New Business – <i>Installation of officers, possibly to be hosted at Harpoon</i>										
3.1	Attendance	Drew B.									
3.2	Chapter Technology Transfer Committee (CTTC) <ul style="list-style-type: none"> <li><i>Vineet to send list of PDH credits from product show</i></li> </ul>	Lucas									
3.3	Government Affairs Committee (GAC) <ul style="list-style-type: none"> <li>Day On The Hill 5/28</li> <li><i>Ben KK to confirm number of members</i></li> </ul>	Ben P.									
3.4	Historian <ul style="list-style-type: none"> <li><i>Opening- position to be advertised</i></li> </ul>	Eric E.									
3.5	Honors & Awards <ul style="list-style-type: none"> <li>Boston Chapter members to receive awards – <i>number of awards to be presented in Indianapolis</i></li> <li>CSA Deadline</li> </ul> <table border="1" data-bbox="435 1352 1370 1856"> <thead> <tr> <th>Previous Deadline</th> <th>New Deadline</th> <th>Award</th> </tr> </thead> <tbody> <tr> <td>December 1</td> <td><b>May 1</b></td> <td> <ul style="list-style-type: none"> <li>ASHRAE Award for Distinguished Public Ser</li> <li>ASHRAE Hall of Fame</li> <li>ASHRAE Pioneers of the Industry</li> <li>Fellow</li> <li>F. Paul Anderson Award</li> <li>Honorary Member</li> </ul> </td> </tr> <tr> <td>May 1</td> <td><b>December 1</b></td> <td> <ul style="list-style-type: none"> <li>Andrew T. Boggs Service Award</li> <li>Distinguished Service Award (DSA)</li> <li>Exceptional Service Award (ESA)</li> <li>Louise &amp; Bill Holladay Distinguished Fellow</li> </ul> </td> </tr> </tbody> </table>	Previous Deadline	New Deadline	Award	December 1	<b>May 1</b>	<ul style="list-style-type: none"> <li>ASHRAE Award for Distinguished Public Ser</li> <li>ASHRAE Hall of Fame</li> <li>ASHRAE Pioneers of the Industry</li> <li>Fellow</li> <li>F. Paul Anderson Award</li> <li>Honorary Member</li> </ul>	May 1	<b>December 1</b>	<ul style="list-style-type: none"> <li>Andrew T. Boggs Service Award</li> <li>Distinguished Service Award (DSA)</li> <li>Exceptional Service Award (ESA)</li> <li>Louise &amp; Bill Holladay Distinguished Fellow</li> </ul>	Bob P./ Dan D.
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3.6	Membership Promotion (MP) <ul style="list-style-type: none"> <li>February: 1065 Members (53 more than August 2023)</li> </ul>	Tim D./ Josephine									

3.7	Newsletter	Josephine W.
3.8	Nominating <ul style="list-style-type: none"> <li>Form Nomination Committee – Bob to make recommendations</li> <li>Recruit next year – Secretary spot</li> <li><i>Ballot to be sent out for officers 2024-2025 by 5/6</i></li> </ul>	Bob P.
3.10	Publicity	Ben K.
3.11	Refrigeration	Steven T.
3.12	Research Promotion (RP) <ul style="list-style-type: none"> <li><i>Waiting on one remaining sponsor check, last donation to be made once received. We reached our goal for the year</i></li> </ul>	Lance B.
3.13	Sustainability <ul style="list-style-type: none"> <li>Looking into potential speakers</li> </ul>	Matt & Dean
3.14	Special Events <ul style="list-style-type: none"> <li>Product Show</li> </ul>	Vineet
3.15	Student Activities (SA) <ul style="list-style-type: none"> <li>Funding Proposal</li> <li>Scholarships &amp; Funding</li> <li><i>Had meeting at Wentworth with 15 attendees</i></li> </ul>	Noah S.
3.16	Website	Ben K.
3.17	Diversity in ASHRAE (DEI)	Open
3.18	Young Engineers in ASHRAE (YEA) <ul style="list-style-type: none"> <li><i>Events recap: about 30 people attended, limited availability</i></li> </ul>	Matt H.
3.19	Golf Committee <ul style="list-style-type: none"> <li>Update – <i>all expenses paid, ready to go</i></li> <li><i>Volunteers – 8 or 9 currently</i></li> <li><i>Estimating \$31k profit</i></li> <li><i>All foursomes filled</i></li> </ul>	Matt H.
3.20	CRC (2026) <ul style="list-style-type: none"> <li>HelmsBriscoe-</li> </ul>	
3.21	Employer Recognition <ul style="list-style-type: none"> <li>Looking to recognize employers</li> </ul>	Tim D. /Josephine W. /Vineet
3.22	Product Guide <ul style="list-style-type: none"> <li>RepGuide- <i>currently working on their programming. We will send out a message to members for interest in participation.</i></li> </ul>	Lance B.
3.23	Sponsorship <ul style="list-style-type: none"> <li>Payment</li> <li>Sponsorship slide</li> <li><i>Sponsorship slide to be updated and on display for golf outing</i></li> </ul>	Bob P.
3.22	Presidential Award of Excellence (PAOE) Update	Committee Chairs
4.0	• <b>Other Business</b>	
4.1	Motions	
4.2	Volunteers	
4.3	Chapter Assessment <ul style="list-style-type: none"> <li></li> </ul>	
4.4	Event Calendar <ul style="list-style-type: none"> <li>Potential change in location for installation of officers</li> </ul>	Officers / Chairs
5.0	<b>Adjournment</b> <ul style="list-style-type: none"> <li>Motion by Eric, second by Lucas</li> </ul>	Will F.

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